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| **PERSONAL INFORMATION** | **Ivan Ivanov Petrov** |
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| |  | | --- | |  | | 29, Rila Street, Etropole 2180, Sofia District, Bulgaria |
| +359 879 543 123 |
| i.petrov@pgzknezha.bg |
| Facebook: ……. |
| Sex Male | Date of birth 11/10/2006 | Nationality Bulgarian |
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| **PREFERRED JOB**  **POSITION** | **Organizer of tourism and agency activities /Associate in a hotel/ (**On-the-job training / Internship)  Mobility of learners, project 2023-1-BG01-KA121-VET-000130092 for an organization holding Erasmus accreditation, Erasmus+ Programme |

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| **WORK EXPERIENCE** |  |

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| **Internship**  **from July 2023**  **to August 2023** | **Associate in a hotel** |
| Village Park Hotel-Restaurant, ( BULGARIA, Knezha, 32 Dimitar Butanski street,  web. <http://villagepark.eu/> ) |
| **Activities and responsibilities:**   * Supporting activities (cleaning/maintaining the workplace); * Preparing and serving sandwiches, pastries, salads; * Supporting activities in the kitchen; * Performing other general tasks assigned by the supervisor;   Service sector: Tourism, travel and leisure |
| **Description of the skills and competences acquired during the internship:**   * Introduction to hospitality * Vocational foreign language (English) * Health and safety at work * Economics * Hotel and restaurant Software Systems * Hotel and restaurant operation * Organizing and planning the food and beverage * Serving and bartending   School practice & Internship |

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| **Internship**  **from**  **September 2022**  **to June 2023** | **Organizer of tourism and agency activities** |
| **"Stefan Tsanov" Vocational High School of Agriculture, 5 "Marin Boev" Street, Knezha, Pleven District, Bulgaria** +359 09132 7376, https://pgzemedelie.weebly.com |
| **Аctivities and responsibilities:**   * Organization and operation of the hotel; * Guided tours and tourist animation; * Safety and medical assistance; * Economics; * Hotel and restaurant Software Systems; * Supporting activities in the kitchen. |

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| **EDUCATION AND TRAINING** |  |

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| **from 15/09/2019**  **to 30/06/2023** | **Completed 8th - 11th grade of 5 years secondary education (VET)** <http://www.mon.bg/bg/40>  Professional direction „ Travel, tourism and leisure", code 812  Specialty „ Rural tourism", code 8120102  Profession „ Organizer of tourism and agency activities", code 812010, degree of professional qualification: 3 (Bulgarian State Educational Requirement, approved by approved by Order No. RD09-4140/29.08.2017 of the Minister of Education and Science. | **NQF - 4**  **EQF - 4** |
| **"Stefan Tsanov" Vocational High School of Agriculture, 5 "Marin Boev" Street, Knezha, Pleven District, Bulgaria** , +359 09132 7376, https://pgzemedelie.weebly.com | |
| **Key subjects**   * Foreign language by profession – English; * Healthy and safe working conditions; * Entrepreneurship; * Economy; * Accountability and document management; * Hospitality in the tourism industry; * Marketing in tourism; * Organization and operation of the hotel; * Life and Culture   **Educational practice in:**   * Organization and operation of the hotel; * Hotel housekeeping; | |

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| **PERSONAL SKILLS** |  |

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| **Mother tongue(s)** | Bulgarian | | | | |
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| **Other language(s)** | UNDERSTANDING | | SPEAKING | | WRITING |
| Listening | Reading | Spoken interaction | Spoken production |  |
| English | A2 | А2 | А2 | А2 | А2 |
|  |  | | | | |
| Replace with language | Enter level | Enter level | Enter level | Enter level | Enter level |
|  | Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user  [Common European Framework of Reference for Languages](http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr) | | | | |
|  | • Using vocational terms of the target area.  • Ability to communicate accurately in the target language. | | | | |

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| **Communication skills** | * Cooperation with colleagues. |

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| **Organisational / managerial skills** | • Ability to work professionally and responsibly.  • Ability to correct mistakes with managerial control. |

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| **Job-related skills** | * Ability to demonstrate professional conduct and attitudes. * Ability to add new technologies & methodologies to the own experience. |

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| **Digital skills** | **SELF-ASSESSMENT** | | | | |
| Information processing | Communication | Content creation | Safety | Problem solving |
|  | Independent user | Independent user | Independent user | Independent user | Independent user |
|  | Levels: Basic user - Independent user - Proficient user  [Digital competences - Self-assessment grid](http://europass.cedefop.europa.eu/en/resources/digital-competences) | | | | |
|  | Other computer skills | | | | |
|  | * Using information technological programs: word, excel, access. | | | | |

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| **Other skills** | * Responsible to acquire new knowledge. * Open to self-development. * Non-verbal communication complies with the verbal one. |

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| **ADDITIONAL INFORMATION** |  |

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| **Projects**  **Honours and awards**  **Memberships**  **Courses**  **Certifications** | * Culture of Portugal - history, people, clothing, traditions, beliefs, food (VS…) * Training course "My first workplace". * Project BG05M2OP001-2.015 "Student practices - phase 2", financed by the Operational Program "Science and Education for Intelligent Growth", co-financed by the European Union through the European Structural and Investment Funds. |

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| **ANNEXES** |  |

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|  | * Qualification card (ECVET) * Description of units of learning outcomes for the mobility (ECVET) |

**Annexes are optional.**